

## TENT / CANOPY Inspection List

Per 2016 Ca State Fire Code Ch. 31 and CCR Title 19 Division 1

Location:  
Event Name:

Permit #

Date:

**Site Requirements:**

Tent permits are required for tents in excess of 400 sf.; open canopies over 700 sf.

**NO HAY**, sawdust, straw, shavings in tent, except for animal feed/care, or within 50 feet of tent exterior.

**Aisle width from tables min. 44 in. All seats within 30' of an aisle providing 2 ways out. Chair only seating, bond chairs in threes if over 200 chairs.**

**Exiting / Lighting:**

Occ. Load \_\_\_\_\_  
SF div. by Load factor  
**OCC. LOAD FACTORS**  
Standing space – 5  
Concentrated (chairs only) – 7  
Unconcentrated, dining, (tables & chairs) – 15  
Exhibits/Trade Shows/ Benefits Fair – 30  
Per Table 1004.1.2 CFC

- Access. Acceptable fire access roads / lanes / hydrants / FDC
- Location. Not within 20 feet of lot lines (including ropes/guy lines), buildings, (separation from buildings not required if not over 10,000 sf) other tents, canopies. 20 feet for vehicles/generators required for tent, otherwise all veh's 100' from tent.
- Fire Break. Minimum 12 feet wide, free of obstructions, shall be maintained on all sides of all tents and canopies unless otherwise approved by the AHJ.
- No combustible vegetation or waste within 30 feet of tent or canopy.
- Provide documentation that all tents, canopies, sidewalls, drops, tarps, bunting, floor covering have either State Fire Marshal Seal/Certificate of Flame Resistance, SFM Label sewn into tent seam, or CPA1-84 Listing). All other fabric materials shall meet the NFPA 701 criteria for flame propagation.
- Tents Anchoring:  Staking  Concrete filled barrel. Water barrels not allowed.
- No Smoking signs shall be posted at entrances.
- Open flame, fire, heat or any flammable liquids, gas, or other fuel fired cooking device **shall not be inside** or located within 20 feet of the tent or canopy unless approved by AHJ. Fuel fire heaters shall be located 20 feet away and ducted inside. . Tents with sidewalls specifically for cooking shall be separated from all other tents by minimum 20 feet. Chafing dishes allowed. No pyrotechnics within 100 feet.
- LP gas containers locate 10 feet from tent.
- Clearance. There shall be a minimum 3 foot clearance between tent fabric and all contents located inside the tent.
- Provide portable fire extinguishers near exits. Auxiliary fire protection equipment as required by AHJ.
- Exiting / Lighting:
  - Minimum exits – 2 for occupancy 10 to 199, 3 exits 200 to 499; 4 exits 500 to 1000. Space all exits evenly around perimeter of tent, all points 100 feet or less from an exit. All exits shall remain open unless fire retardant curtain is provided. Curtain must be free sliding on a metal support. Curtain shall be contrasting color to tent.
  - Exit signs. Installed at required exit doorways and where necessary to indicate direction of egress. They shall be internally illuminated. If occ. load exceeds 300 two separate power sources required. i.e. One land power, one generator.
  - Egress Lighting. Required while tent is occupied.
  - Generators. Minimum 20 feet from tent, isolated from contact with public, Temp, fence etc....
  - Standby(Fire Safety)personnel. When in the opinion of the AHJ it is essential for public safety due to size and nature of assembly.
  - Crowd Managers. Per 2016 CFC Chapter 31 requirements.